

1
2 **MIXED METHODS INTERNATIONAL RESEARCH ASSOCIATION**

3
4 **BYLAWS Approved 15 March 2013**

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6
7 **ARTICLE I.**
8 **NAME, PURPOSE AND GOALS**

9
10 **SECTION 1. ORGANIZATION NAME**

11
12 The name of this association shall be the Mixed Methods International Research
13 Association, hereinafter referred to as "MMIRA" or "the Association."

14
15 **SECTION 2. MISSION**

16
17 MMIRA aims to create an international community to promote and interdisciplinary
18 mixed methods research. The mission of the Association is to engage with the
19 international community to support mixed methods research, which broadly includes the
20 following: mixing/combining/integrating quantitative and/or qualitative methods,
21 epistemologies, axiologies, and stakeholder perspectives and standpoints. MMIRA
22 seeks to engage with a broad set of approaches in the service of understanding
23 complex social, behavioral, health, educational, and political concerns related to the
24 human condition and natural world. Our vision includes bringing together diverse
25 communities of scholars, students, practitioners, policymakers, citizens, and other
26 stakeholders, with the goals of expanding knowledge and producing social betterment
27 and social and global justice.

28
29 **SECTION 3. OBJECTIVES AND ACTIVITIES**

30
31 The objectives and activities of MMIRA are to:

32
33 (1) Support MMIRA Annual Conference to provide a forum at various locations
34 worldwide for scholars, students, practitioners, policymakers, citizens, and other
35 stakeholders to come together and share their international and interdisciplinary
36 problems, perspectives, findings, and solutions.

37
38 (2) Advance a commitment to inclusiveness that seeks to facilitate dialogue among
39 diverse scholars and different perspectives about research.

40
41 (3) Offer mentoring services for researchers and students seeking to learn the "how-
42 to's" of conducting mixed methods research, including information on publishing and
43 funding.

44
45 (4) Provide members with discounted access to the Journal of Mixed Methods
46 Research.

47
48 (5) Support teaching and mentoring within the field of mixed methods research through
49 offering research-rich pedagogical materials (syllabi, handouts) to facilitate the teaching
50 and learning of mixed methods research.

51
52 (6) Provide a website for information on the latest developments on conferences and
53 publications in the field of mixed methods research as well as training materials for
54 novice and seasoned researchers, information on online courses, and links to other
55 websites that offer open access materials on mixed methods research topics.

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58 **ARTICLE II.**
59 **MEMBERSHIP**

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61 **SECTION 1. DEFINITION OF A MEMBER**

62
63 Membership is open to any individual who is interested in mixed methods research and
64 development and who supports the mission of MMIRA, without discrimination as to
65 color, race, ethnicity, religion, sexual orientation, gender, gender identity, or national
66 origin.

67
68 **SECTION 2. TYPES OF MEMBERS**

69
70 MMIRA shall consist of four types of membership; no member may hold more than one
71 membership in the Association. Unless as expressly provided in or authorized by the
72 Articles of Incorporation or Bylaws of this Association, all memberships shall have the
73 same rights, privileges, restrictions, and conditions.

74
75 (1) Regular Members. Regular Members shall have the right to vote, hold office, and
76 chair an MMIRA committee. The minimum standards for Member status shall be an
77 expressed interest in MMIRA goals and payment of annual dues. Members may not
78 vote for the Student Representative. Members will pay the regular Member dues.
79 Regular Members from developing nations (as designated by the International Monetary
80 Fund World Economic Outlook) are eligible for a reduced membership fee as
81 determined by the Executive Committee of the Association and shall have the same
82 rights and responsibilities as all other members.

83
84 (2) Student Members. Student Members shall be students at any level with an interest
85 in mixed methods research who have expressed an interest in the objectives of MMIRA
86 as evidenced by application for membership. Student Members shall have all the
87 privileges and responsibilities of other members of the Division and in addition will vote
88 for the Student Representative. Student Members will pay a discounted rate of dues.
89 Membership dues for Student Members will be determined by the Executive Committee.

90
91 (3) Institutional Members. Institutional membership is available to any institution which
92 seeks to advance the mission of MMIRA as evidenced by application for membership.

93 The dues for Institutional Membership shall be determined by the Executive Committee.
94 An Institutional Member may designate in writing 2 persons to represent the Institution
95 which persons shall be eligible to serve on the Board of Directors and as an officer.
96

97 (4) Life Status Members. Such membership to be awarded by the Board of Directors of
98 the Association based on extraordinary service rendered to the Association. A Life
99 Status Member shall be exempt from paying any dues.

100

101 **SECTION 3. DIVERSITY**

102

103 It is the policy of the Mixed Methods International Research Association to actively seek
104 diversity across membership, the Board of Directors, and any committees, task forces,
105 other advisory groups, and individuals through attention to the following criteria:
106

107

(1) gender, sexual orientation, and gender identity

108

(2) ethnic/racial representation

109

(3) disciplinary heterogeneity

110

(4) practitioner/academic balance

111

(5) geographic heterogeneity

112

(6) international representation

113

(7) heterogeneity of areas of application

114

115 **SECTION 4. APPLICATION OF MEMBERSHIP**

116

117 Applicants shall be admitted to membership by completing an application form and upon
118 payment of the annual dues.
119

120

121 **SECTION 5. MEMBERSHIP ROLL**

122

123 MMIRA shall keep a membership roll containing the name, address, and email address,
124 and type of membership of each Member. Termination of the membership of any
125 Member/Student Member or Institutional Member shall be recorded, together with the
126 date of termination of such membership. The record of names and addresses of all
127 members of this Association shall constitute the membership list of MMIRA and shall
128 not be used, in whole or in part, by any person or organization for any purpose not
129 reasonably related to a Members' interest. Communication using a Member's contact
130 information (email, address, etc.) shall only be in accordance with all applicable country
131 laws.
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134 **SECTION 6. NON LIABILITY OF MEMBERS**

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139
140 A Member of the Association is not, as such, personally liable for the debts, liabilities or
141 obligations of the Association.
142

143 **SECTION 7. RESIGNATION OR REVOCATION OF MEMBERSHIP**

144
145 A Member may choose to resign membership by not paying MMIRA dues. A person
146 may be reinstated as a member by paying the current dues. The right to vote is
147 restricted to those who have paid current dues or who are recognized as life status
148 members of MMIRA.
149

150 MMIRA expects all Members will behave in an ethical manner in keeping with collegial
151 and academic standards; however, MMIRA reserves the right to revoke membership of
152 any Member for conduct deemed harmful to MMIRA by way of injuring MMIRA, affecting
153 MMIRA adversely its reputation, or which is contrary to or destructive of its purpose.
154 Revocation of membership requires a two-thirds majority of the Executive Committee
155 taken by secret ballot. Such a vote shall only be taken only upon the recommendation of
156 the majority of the Executive Committee. The Secretary shall promptly notify those
157 whose membership is revoked of this decision.
158

159 **ARTICLE III.** 160 **BOARD OF DIRECTORS**

161 **SECTION 1. BOARD OF DIRECTORS**

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164
165 The Board of Directors of the Association shall be comprised of a President, a
166 President-Elect, a Past-President, a Secretary, a Treasurer and three (3) additional
167 Board Members elected by the membership. No person shall be eligible to hold more
168 than one position as an officer or director of the Association at the same time.
169

170 **SECTION 2. QUALIFICATION, ELECTION, AND TERM OF OFFICE**

171
172 The term of a member of the Board of Directors shall be for three years and any
173 member of the Board of Directors can be re-elected for one additional term in the same
174 office, except President, who may only serve as President once. Any member shall be
175 qualified to serve on the Board of Directors. Members of the Board of Directors shall be
176 elected prior to the annual meeting of the Association.
177

178 Any Member may serve as Officer of this Association. Officers shall be elected by a
179 majority vote in a manner consistent with that set forth in these Bylaws; the Student
180 Board Member shall be elected by a majority vote of only Student Members in a manner
181 consistent with that set forth in these Bylaws.
182

183 The membership shall elect Officers by electronic ballot at the date and time set by the
184 Board of Directors prior to the Annual Business Meeting of each year. This shall occur

185 after vacancies and notices of the election date and time have been communicated to
186 the membership in writing with at least 30 days notice.

187
188 Terms of office are as follows:

189
190 a) The President-Elect will serve for three years, serving the first year of the term as
191 President-Elect, then assuming a one -year term as President, and a one-year term as
192 Past President. Election of the President-Elect will occur each year. In the initial year of
193 the organization, both a President and President-Elect will be elected. Any specific
194 member can serve in the capacity of President-Elect, President, Past-President only
195 once; this statement takes precedence over any other statement in the bylaws
196 regarding terms of office.

197
198 b) The Secretary-Elect will serve for three years, serving the first year of the term as
199 Secretary-Elect, then assuming a one-year term as Secretary, and a one-year term as
200 Past Secretary. Election of the Secretary-Elect will occur each year. In the initial year of
201 the organization, both a Secretary and Secretary-Elect will be elected. The Secretary,
202 but not the Secretary-Elect or Past-Secretary, is a voting member of the Board of
203 Directors.

204
205 c) The Treasurer-Elect will serve for three years, serving the first year of the term as
206 Treasurer-Elect, then assuming a one -year term as Treasurer, and a one-year term as
207 Past Treasurer. Election of the Treasurer-Elect will occur each year. In the initial year of
208 the organization, both a Treasurer and Treasurer-Elect will be elected. The Treasurer,
209 but not the Treasurer-Elect or Past-Treasurer, is a voting member of the Board of
210 Directors.

211
212 d) Three additional Board Members will each serve a term of three years. One Board
213 Member will be a Student Board member and two will be Senior Board Members. In
214 accordance to the international focus of the Association, the three Board members must
215 reside in different countries. In the initial year of the organization, all three Board
216 Members will be elected, one to a two-year term, one to a three year term, and one to a
217 four year term.

218
219 If re-elected, officers with the exception of President-Elect, President, Past-President
220 may serve only one additional term (for a total of two terms).

221 222 **SECTION 3. DUTIES OF ELECTED OFFICIALS**

223
224 Association Officers shall perform all specific duties required by these Bylaws, and
225 conduct the business of the Association in the interim between Annual Business
226 Meetings, including authorization for the disbursement of funds by the Treasurer, but
227 shall take no action contrary to the previous action of the membership. If the Executive
228 Committee determines that a previous action is in urgent need of reconsideration, it may
229 resubmit the issue to the membership in a ballot by mail or electronic means.

230

231 **SECTION 4. DUTIES OF THE PRESIDENT, PRESIDENT-ELECT, AND PAST-**
232 **PRESIDENT**

233
234 The President-Elect shall be elected for a one-year term, after which the person shall
235 serve one year as President and a final year as Past-President.

236
237 It shall be the duty of the President:

238
239 a) To supervise and control the affairs of MMIRA and the activities of the Officers with
240 regard to MMIRA;

241
242 b) To convene the Annual Business Meeting and to preside or arrange for other
243 Members of the Executive Committee to preside at the Annual Business Meeting;

244
245 c) To solicit input from Members of MMIRA, using any means appropriate on issues of
246 importance;

247
248 d) To be an ex-officio member of all committees;

249
250 e) To perform all duties incident to the office of President and such other duties as may
251 be required by law, by the articles of incorporation of MMIRA, or by these Bylaws with
252 the utmost integrity and ethical compartment.

253
254 It shall be the duty of the President-Elect to serve as vice president of MMIRA, to
255 preside in the absence of the President, and to carry out such other duties as may be
256 delegated by the President.

257
258 It shall be the duty of the Past President to serve in an advisory capacity to the
259 President and President-Elect.

260

261

262 **SECTION 5. DUTIES OF SECRETARY**

263

264 The duties of the Secretary shall be:

265

266 a) To keep a book of minutes of all meetings of the Officers and Executive Committee;

267

268 b) To certify and keep the original or a copy of these Bylaws as amended or otherwise
269 altered to date;

270

271 c) To see that all notices are duly given in accordance with the provisions of these
272 Bylaws or as required by law; Such notices can be sent by mail or electronically.

273

274 d) To be custodian of the records and of the seal of the Association and see that the
275 seal is affixed to all duly executed documents, the execution of which on behalf of the
276 Association under its seal is authorized by law or these Bylaws;

- 277
278 e) To keep a membership roll containing the name and address of each and any
279 Members, memberships that have been terminated, and the date of termination;
280
281 f) And to perform all duties incident to the Office of Secretary and such other duties as
282 may be required by law, by the Articles of Incorporation of this Association, or by these
283 Bylaws, or which may be assigned to him or her from time to time by the Executive
284 Committee.

285
286 **SECTION 6. DUTIES OF TREASURER**

287
288 Subject to the provisions of these Bylaws relating to the execution of Instruments,
289 Deposits and Funds, the duties of the Treasurer shall be:

- 290
291 a) To prepare or assist in the preparation of the yearly budget;
292
293 b) To review the budget and set agenda items for expenditure of funds. Note agenda
294 items will be discussed and expenditures approved by a vote of the Executive
295 Committee;
296
297 c) To receive, and give receipt for, monies due and payable to the Association from any
298 source whatsoever;
299
300 d) To disburse, or cause to be disbursed, the funds of the Association;
301
302 e) To keep and maintain adequate and accurate accounts of the Association's business
303 transaction;
304
305 f) To make financial information available to the Executive Committee, the Members,
306 and the public upon request;
307
308 g) And to perform all duties incident to the office of Treasurer and such other duties as
309 may be required by law, by the Articles of Incorporation of the Association, or by these
310 Bylaws, or which may be assigned to him or her from time to time by the Executive
311 Committee.

312
313 **SECTION 7. EXECUTIVE DIRECTOR**

314 The Executive Committee may choose to engage the services of an Executive Director
315 to manage day-to-day tasks of the organization and to be a signatory for the
316 organization in addition to the President (or prior to the first election, be the primary
317 signatory). The Executive Director will not be considered an Officer of the Association
318 and will report to the Executive Committee.

319
320 **SECTION 8. REMOVAL OF OFFICERS**

321
322 Each Officer shall hold office until her or his successor shall be elected, until her or his

323 death, she or he resigns or she or he is removed in the manner hereinafter provided. In
324 the case of the death, incapacity, resignation, refusal to serve, or disqualification of any
325 officer, the Executive Committee shall by majority vote designate a temporary
326 incumbent to serve until a successor can be elected for the remainder of the term.

327

328

329 **ARTICLE IV.**
330 **COMMITTEES**

331

332 **SECTION 1. COMPOSITION AND TERMS OF OFFICE**

333

334 The standing Committees of MMIRA shall be (1) Executive Committee, (2) Governance
335 Committee, (3) Membership Committee, (4) Conference Committee, and (5)
336 Communications and Marketing Committee. Committee positions shall be distributed as
337 much as possible in proportion to the international distribution of members. All
338 committees shall consist of a minimum of five members serving two-year terms.

339

340 **SECTION 2. SELECTIONS OF COMMITTEE CHAIRS AND MEMBERS**

341

342 Committee Chairs shall be appointed by the Executive Committee. Committee Chairs
343 shall select Committee Members. Officers may also serve as Committee Chairs.

344

345 **SECTION 3. EXECUTIVE COMMITTEE**

346

347 The Executive Committee of the Association shall consist of the Officers, other Board
348 Members, and Chairs of each Committee. The Executive Committee shall perform all
349 specific duties required by these Bylaws, and conduct the business of the Association in
350 the interim between annual business meetings of the Association.

351

352 The Executive Committee meets as detailed in Article VI. It may also transact business
353 by members via telephone, mail, or electronic communications device.

354

355 **SECTION 4. GOVERNANCE COMMITTEE**

356

357 It shall be the duty of the Governance Committee to manage the nominations process
358 and creation of slates for all elected positions of the Association, to manage and report
359 to the Executive Committee all legal issues, and to manage and amend the Bylaws. The
360 Chair of the Governance Committee will also serve as parliamentarian at the Annual
361 Business Meeting and other Meetings to clarify parliamentary procedures and settle
362 disputes regarding procedures. The Governance Committee shall conduct an annual
363 election for the office of President-Elect and conduct all other elections as needed. The
364 Governance Committee shall consist of the three immediate Past-Presidents and
365 chaired by the current Past-President. The initial Governance Committee members and
366 Chairs shall be appointed by the Directors.

367

368 **SECTION 5. MEMBERSHIP COMMITTEE**

369
370 The Membership Committee will be responsible for setting annual goals that are aligned
371 with the vision and direction of MMIRA as stated in the Certificate of Incorporation and
372 these bylaws. It shall be the duty of the Membership Committee to manage the process
373 by which MMIRA membership applications are received, reviewed, processed and
374 tracked; oversee the maintenance of the Association's membership database; and
375 develop recruitment and retention activities for MMIRA, particularly regarding
376 representation of a variety of demographic groups. The Membership Committee shall
377 coordinate with publishers of scientific journals and other organizations regarding
378 member benefits.

379
380 **SECTION 6. CONFERENCE COMMITTEE**

381
382 The Conference Committee will be responsible for setting annual goals that are aligned
383 with the vision and direction of MMIRA as stated in the Certificate of Incorporation and
384 these bylaws, including setting criteria for selection of a conference site, evaluating
385 proposals for a conference site, selecting a conference site, managing logistics of the
386 conference, judging the selection of papers, designing a conference program, and
387 carrying out all the responsibilities associated with hosting a conference to ensure a
388 high quality program. The Conference Committee will work closely with the Executive
389 Committee to establish time for the Annual Business Meeting at the conference. When
390 possible, the continent location for the MMIRA annual conference should reflect the
391 international and interdisciplinary aspirations of the MMIRA. Except in extenuating
392 circumstances, the members of the conference committee must attend the conference.

393
394 The Program Subcommittee shall be part of the Conference Committee and shall create
395 and prepare programs in addition to the conference such as but not limited to mentoring
396 and training programs.

397
398 **SECTION 7. COMMUNICATIONS AND MARKETING COMMITTEE**

399
400 The Communications and Marketing Committee will be responsible for setting annual
401 goals that are aligned with the vision and direction of MMIRA as stated in the Certificate
402 of Incorporation and these bylaws, including determining ways to disseminate
403 information such as but not exclusively limited to the research meeting abstracts,
404 maintaining and updating the web site, and communicating with Members. The
405 Communications Committee shall prepare for publication to the MMIRA website and
406 distribution to the membership, official notices received from the Secretary and other
407 information as directed by the Executive Committee. The Chair of the Communications
408 Committee is also the official liaison between the Association and the press; the
409 Executive and Communications Committees shall advise on all press interactions.

410
411 **SECTION 8. ADDITIONAL COMMITTEES**

412
413 MMIRA shall have such other Committees as may from time to time be designated by
414 resolution of the Executive Committee. Such other committees may consist of persons

415 who are not also Officers and may include Special Interest Groups

416

417

418 **ARTICLE V.**

419 **NOMINATIONS AND ELECTIONS**

420

421 Section 1. The President, Secretary, Treasurer, and other Board Members shall be
422 elected by the members of the Association prior to the Annual Business Meeting. The
423 Student Board Member shall be elected by the voting members who are students.

424

425 Section 2. The Governance Committee shall be responsible for generating a list of
426 suggested nominees for each MMIRA office to be filled through a call for nominations
427 sent to all members of MMIRA. The Governance Committee shall determine the
428 nominees' willingness to run for election and to serve if elected.

429

430 Section 3. All members of MMIRA will vote on all nominees, except that only Student
431 Members shall vote for the Student Representative.

432

433 Section 4. The election ballot shall contain at least two names for each office. A
434 member may not accept nomination to more than one office in any one year. Officers
435 may, however, be elected to serve as Officers and Committee Members simultaneously.

436

437 Section 5. The results of the election shall be announced by the Chair of the
438 Governance Committee at the Annual Business Meeting of MMIRA; The first election
439 results will be announced as available.

440

441 Section 6. Officers shall assume office at the close of the Annual Business Meeting.

442

443

444 **ARTICLE VI.**

445 **MEETINGS OF EXECUTIVE COMMITTEE, OTHER COMMITTEES, AND MEMBERS**

446

447 **SECTION 1. ANNUAL BUSINESS MEETING**

448

449 The Annual Business Meeting of MMIRA shall take place as determined by the
450 Executive Committee in the spring of each year for the communication of Association
451 business, the presentation of scientific papers, and the discussion of professional
452 matters. MMIRA shall seek to organize its meetings, coordinate its program, and
453 participate in true international representation at all meetings. All standing Committees
454 shall provide written reports detailing past year activities and next year plans to the
455 Secretary and Executive Committee at the Annual Business Meeting. The President,
456 Secretary, and Treasurer must attend the Annual Business Meeting.

457

458 **SECTION 2. REGULAR MEETINGS**

459

460 In addition to the Annual Business Meeting, regular meetings of the Executive

461 Committee or other Committees may be held without public notice. Regular and special
462 meetings shall be held upon 7-day notice by any electronic means of communication,
463 phone call or first class mail. Notice of meetings must specify the place, date, and hour
464 of the meeting.

465
466 **SECTION 3. QUORUM**

467
468 Section 1. A quorum for a meeting of the Executive Committee shall consist of at least
469 three Officers plus either the President or President-Elect. If less than a quorum of the
470 Executive Committee is present, business can continue except for items up for vote,
471 which must be tabled until a quorum is present.

472
473 Section 2. A quorum for the Annual Business Meeting shall consist of not less than 20
474 of the members of MMIRA. No voting by proxy may be allowed at the Annual Business
475 Meeting; however, items for a vote can be tabled and put to an electronic vote of the
476 entire membership.

477
478 Section 3. A quorum for other Committee meetings will consist of 50% of the
479 committee. If less than 50% of the Committee is present, business can continue except
480 for matters which require a vote, which must be tabled until a quorum of members is
481 present.

482
483 **SECTION 4. RULES GOVERNING MEETINGS AND ACTIONS**

484
485 Except as otherwise provided for in these Bylaws or the Articles of Incorporation
486 meetings of the Executive Committee or any Committee shall be conducted in
487 accordance with the latest revised edition of Robert's Rules of Order unless the Officers
488 or Committee Members agree by majority vote to conduct the meeting in some other
489 fashion. A failure to conduct a meeting as herein provided shall not invalidate or
490 otherwise affect an action otherwise taken at such meeting by the requisite number of
491 Officers or Committee Members. Where these Bylaws are otherwise silent, the latest
492 revised edition of Roberts Rules of Order will prevail in determining appropriate
493 procedures and actions. Disputes of interpretation shall be resolved through consulting
494 a registered parliamentarian approved by majority vote of the Board.

495
496 **SECTION 5. MEANS OF HOLDING AND ATTENDANCE AT MEETINGS**

497
498 Any meeting, regular or special, may be held by conference telephone, electronic
499 means of communication including video screen communication, or other
500 communication equipment. Participation in a meeting through use of conference
501 telephone constitutes presence in person at that meeting so long as all Officers
502 participating in the meeting are able to hear one another. Participation in a meeting
503 through use of electronic video screen communication or other communications
504 equipment (other than conference telephone) constitutes presence in person at that
505 meeting. Any meeting of the Board of Directors or of a Committee can act by obtaining
506 the unanimous written consent of all members either by mail or electronically.

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SECTION 6. AGENDA AND DOCUMENTATION OF MEETINGS

At each meeting of the Board of Directors, Executive Committee, or other Committees, an agenda will be prepared and notes will be taken. The President or Committee Chairs are responsible for making an agenda and notes from each meeting are provided to the Secretary, who will ensure distribution to the Executive Committee.

ARTICLE VII. DUES AND ASSESSMENTS

MMIRA's annual membership dues and any additional assessments or fees shall be collected by the Treasurer. Annual membership dues shall be set by the Executive Committee.

ARTICLE VIII. EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

SECTION 1. EXECUTION OF INSTRUMENTS

The President is authorized to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Association, and such authority may be general or confined to specific instances. Unless so authorized, no other Officer, agent, or employee shall have any power or authority to bind the Association by any contract or engagement or to pledge its credit or render it liable monetarily for any purpose or in any amount.

SECTION 2. CHECKS AND NOTES

Except as otherwise specifically determined by resolution of the Executive Committee, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Association shall be signed by the Treasurer.

SECTION 3. DEPOSITS

All funds of the Association shall be deposited in a timely manner to the credit of the Association in such banks, trust companies, or other depositories as the Executive Committee shall select.

SECTION 4. GIFTS

The Executive Committee may accept on behalf of the Association any contribution, gift, bequest, or device for the charitable or public purpose of this Association. The President

553 is responsible for ensuring Gifts are publicly declared and posted at least annually and
554 may delegate this responsibility to the Secretary or Treasurer.
555

556

557 **ARTICLE IX.**

558 **CORPORATE RECORDS, REPORT AND SEALS**

559

560 **SECTION 1. OFFICERS' INSPECTION RIGHTS**

561

562 Every Officer shall have the absolute right at any reasonable time to inspect and make
563 copies of all books, records and documents of every kind and to inspect the physical
564 properties of the Association.
565

566

566 **SECTION 2. MEMBERS' INSPECTION RIGHTS**

567

568 If this Association has any Members, then each and every Member shall have the
569 following inspection rights, for a purpose reasonably related to such person's interest as
570 a Member: To inspect at any reasonable time the books, records, or minutes of
571 proceedings of the Members or of the Board or Committees of the Board, upon written
572 demand on the Association by the Member, for a purpose reasonably related to such
573 person's interests as a Member. The Executive Committee will oversee and grant such
574 requests.
575

576

576 **ARTICLE X.**

577 **FISCAL YEAR**

578

579 **SECTION 1. FISCAL YEAR OF THE ASSOCIATION**

580

581 The fiscal year of the Association shall begin on the first day of January and end on the
582 last day of December in each year.
583

584

584 **ARTICLE XI.**

585 **AMENDMENTS**

586

587 **SECTION 1. PROPOSAL OF AMENDMENTS**

588

589 Amendments to these Bylaws may be recommended by the Executive Committee on its
590 own initiative or on proposal of any three voting members of MMIRA.
591

592

592 If the Executive Committee does not recommend an amendment proposed by three
593 voting members at the Annual Business Meeting, those members must present a
594 petition to the Secretary containing names of at least 25 members of the Association
595 who indicate agreement with the proposal, and present the petition to the membership
596 together with the Executive Committees' objections or changes to the proposed
597 amendment. Once the petition is approved by a majority of the voting members in a
598 subsequent mail or electronic ballot, it can then be put to the membership, either in its

599 original form or in any alternative form proposed by the Executive Committee, for
600 majority vote to approve or disapprove.

601

602 **SECTION 2. VOTING ON AMENDMENTS**

603

604 Recommended amendments shall be submitted by Governance Committee to all voting
605 members of the Association in a mail or electronic ballot and adopted if approved by a
606 majority of those returning their ballots to the Governance Committee or a designated
607 Association services representative within 60 days after the ballots are sent.

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612 FIRST DRAFT 14 August 2012

613 UPDATED 11 December 2012

614 UPDATED 3 January 2013

615 UPDATED 19 February 2013

616 UPDATED 6 March 2013

617 APPROVED 15 March 2013